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**INSTITUTE OF ACCOUNTANCY ARUSHA (IAA),**

**P.O. Box 2798,**

**ARUSHA, TANZANIA.**

**RE: REQUEST TO CONDUCT PROJECT INSTEAD OF FIELD PRACTICAL TRAINING.**

Dear Sir/Madam,

I hope this letter finds you well. I am a second-year student currently pursuing a Bachelor of Computer Science (BCS) degree at the Institute of Accountancy Arusha (IAA).

I am writing to formally request and propose an alternative to the field practical training component of my academic program at the Institute of Accountancy Arusha (IAA). Unfortunately, despite my earnest efforts in distributing field letters to numerous offices, I encountered difficulties in securing a suitable site for my field practical training.

After careful consideration and consultation with my academic advisors, I would like to propose undertaking a project entitled "***IAA Online Field Management System***" to fulfill the practical training requirements of my program. I firmly believe that this project will not only complement my academic pursuits but also provide significant value to the Institute and its stakeholders.

**PROJECT OVERVIEW:**

**Title:** IAA Online Field Management System.

**Objective:**

The primary goal of the "*IAA Online Field Management System*" is to develop a comprehensive and user-friendly platform that will streamline the management of field practical training for students within the Institute. The system will facilitate efficient communication between students, supervisors, and potential placement sites, aiming to improve the overall field practical training experience.

**Key Features:**

**1. Student Profile Management:** Students will have individual profiles to showcase their academic achievements and preferences for field placement.

**2. Placement Site Database:** A centralized database of potential field placement sites, including relevant details and reviews from previous students.

**3. Application and Approval Process**: An automated system for students to apply for placements and for supervisors to review and approve applications.

**4. Communication Channel:** A dedicated platform for seamless communication between students, supervisors, and placement sites.

**5. Feedback and Evaluation**: A mechanism for students and supervisors to provide feedback and evaluate the overall training experience.

**Benefits:**

The successful implementation of the "*IAA Online Field Management System*" will result in the following benefits:

* Improved efficiency in the field placement process, reducing the time and effort required to secure suitable placements.
* Enhanced collaboration and communication between students, supervisors, and placement sites.
* A centralized and accessible repository of placement site information for informed decision-making.
* Valuable data insights for the Institute to make data-driven decisions and optimize the field practical training program.

I am confident that this project aligns perfectly with the objectives of my academic program and the mission of the Institute. As an aspiring professional in the field of Information Technology, this project will allow me to apply my theoretical knowledge and technical skills in a real-world context, fostering my growth as a future IT expert.

I kindly request the Institute's approval and support to proceed with the "***IAA Online Field Management System***" project as an alternative to the traditional field practical training. I am willing to work closely with my academic advisors, supervisor and any assigned mentors to ensure the successful execution of this initiative.

Thank you for considering my proposal. I am eager to contribute my efforts towards the betterment of the Institute and the student community. I will prepare a full detailed project proposal for your perusal after being accepted.

Looking forward to your positive response.

Sincerely,

**Aman S Tairo. ………………….**